

## **Casework Guidelines Townsville Community Legal Service**

*The TCLS will provide information, referral, advice, casework and representation in the area of immigration law and practice if, and only if, it employs a registered Migration Agent in accordance with the Migration Act 1958, the Migration Regulations 1994 and other legislation relating to migration agents. Whilst the TCLS does not employ a duly registered migration agent, it will not provide any migration law services.*

*The sorts of matters that TCLS will advise and/or act are in the discretion of the agent but may include:*

- *Refugee and humanitarian visas;*
- *Spouse, fiancé, child, parent, interdependent visas;*
- *Bridging visas;*
- *Student visas;*
- *Temporary residence visas;*
- *Visa cancellation, removal or deportation matters;*
- *Domestic violence matters.*

*TCLS will not provide advice in respect of visas within the employment, business or skills streams/programs.*

*TCLS will only take on representation before the Migration Review Tribunal, the Refugee Review Tribunal, the Administrative Appeals Tribunal, the Federal Magistrates Court or the Federal Court where:*

- *The matter has merit;*
- *The person has insufficient means to engage an agent/lawyer, including through speculative work;*
- *Legal aid is not available;*
- *Assistance is not available at a specialist or better resourced agency;*
- *The matter falls within the above types of matters;*
- *The person does not have the ability/capacity to self represent or the matter does not lend itself to self representation.*